

1

**FURNITURE**  
Dust all hard surfaces

2

**FLOORS**  
Vacuum or mop

3

**APPLIANCES**  
Wipe down surfaces

4

**COUNTERS**  
Wipe down and disinfect

5

**TOILET**  
Scrub and Disinfect

6

**SHOWER**  
Clean and scrub down

7

**COFFEEMAKER**  
Clean and descale

8

**BATHTUB**  
Clean and scrub down

9

**SHEETS**  
Change and launder

10

**UPHOLSTERY**  
Vacuum

11

**WASTEBASKETS**  
Wipe out and disinfect

12

**CEILING FANS**  
Wipe off and dust

13

**MOLDINGS**  
Dust

14

**OVEN**  
Clean

15

**KITCHEN CABINETS**  
Wipe down

16

**MICROWAVE**  
Clean and deodorize

17

**MATTRESSES**  
Vacuum every 3 months, flip every 6

18

**TILE GROUT**  
Scrub

19

**WALLS**  
Wash

20

**CABINETS**  
Empty and clean

21

**COMFORTER**  
Launder and dry clean

22

**LAMP SHADES**  
Wash and clean

23

**PILLOWS**  
Launder or dry clean

24

**CARPETING**  
Professionally Clean

25

**REFRIGERATOR**  
Clean Interior

26

**APPLIANCES (STAINLESS STEEL)**  
Polish

27

**STOVE HOOD**  
Clean and degrease

28

**WINDOWS**  
Wash inside and out

29

**BASEBOARDS**  
Wash or wipe down

30

**DRAPES**  
Deep-vacuum



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